

ANNUAL MEETING/TRAINING COMMITTEE

Purpose Statement

The purpose of the Annual Meeting/Training Committee is to select the host council for the Annual Meeting and to enable the VARCDC to identify and obtain the needed training to build strong leadership in the Virginia RC&D Councils and within the State Association.

Annual Activities of the Committee

- 1.) The Committee recommends the location for the next annual meeting of the VARCDC Board.

DUE DATE: Business session of the Annual Meeting for preceding year

- 2.) The Committee recommends training topics for the VARCDC for both the annual meeting and any other training that may be needed or available during the year.

DUE DATE: Fall meeting of the VARCDC Board

- 3.) The Committee researches the availability of training and sources for funding to sponsor statewide training for Association members and their respective councils.

DUE DATE: Business session of the Annual Meeting

- 4.) The Committee prepares an evaluation form for the annual meeting.

DUE DATE: Annual Meeting

- 5.) The Committee analyzes the meeting evaluations and presents to the VARCDC Board and to the Council hosting the next meeting.

DUE DATE: Fall meeting of the VARCDC Board

- 6.) The Committee will have a teleconference with the host council to follow up on the process and to provide guidance.

DUE DATE: January